

**MACC Pre-Construction  
Meeting  
NAVFAC WASHINGTON  
8/31/2004  
Security, Badges, Parking  
and Deliveries**

# Base Security



- **All employees and subcontractors must comply with the security regulations of the base.**
- **Badges shall be obtained from the security office for all workers on the job via the ROICC office. Badges shall be worn, and visible at all times when on the base .**
- **Base Security reserves the right to search any vehicle for drugs or contraband.**

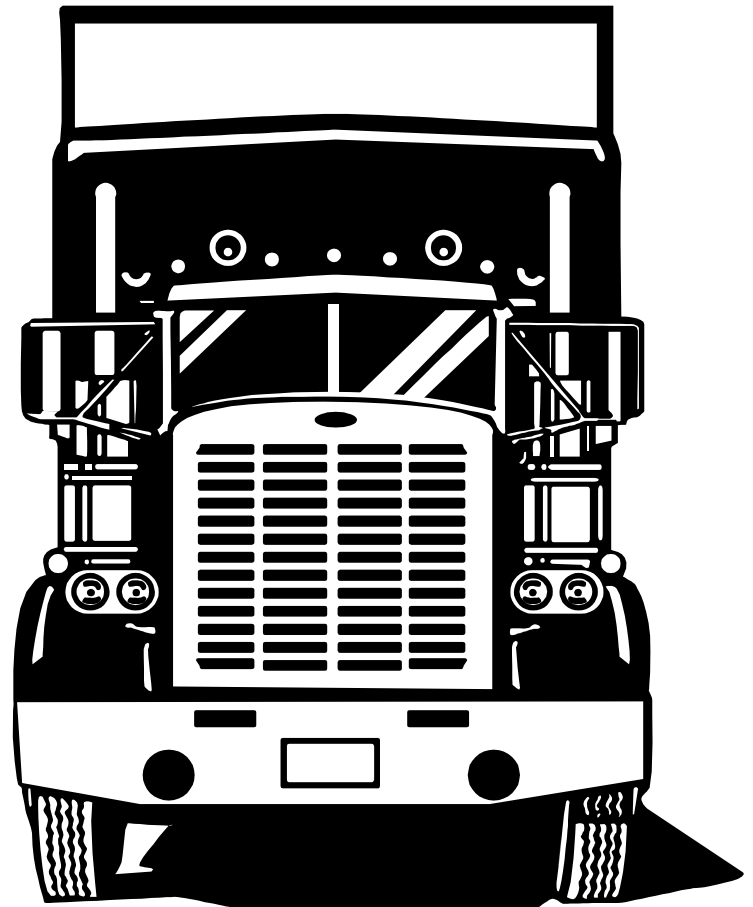
# VEHICLE PASSES & PARKING



- **Vehicle passes are required for any vehicle driving on the base. These are obtained from base security via the ROICC office.**
- **Carpooling is strongly encouraged due to limited parking on many of the bases, and the number of vehicle passes issued may be limited.**
- **Vehicles may only be parked in designated areas of the job site.**

# DELIVERIES

- **All deliveries must go through an inspection process prior to entering the base.**
- **Deliveries shall be scheduled through the ROICC office, typically prior to 2:00 pm the day before the delivery is to be made, so that the inspection station has a list of all anticipated deliveries prior to arrival.**



# Typical Information Required for Deliveries



- 1) Name of Trucking Company:**
- 2) Contractor Name:**
- 3) Point of contact:**
  - a) Phone #:**
- 4) Drivers Name:**
- 5) Material being delivered:**
- 6) Material being picked up:**
- 7) Destination:**
- 8) Date:**
- 9) Time of Arrival:**

# JOB SITE SECURITY



- **Job site security is the contractor's responsibility.**
- **There are no provisions in the contract that allow the Government to reimburse the contractor for loss incurred from theft or vandalism of material or equipment at the job site.**